

3 July 2015

Our Ref: MCSTI07-01115

All Subsidiary Proprietors / First Mortgagees / Tenants  
The Management Corporation Strata Title Plan No. 4136  
AZ @ Paya Lebar  
140 Paya Lebar Road  
Singapore 409015

**PRIORITY**

Dear Sir / Madam,

**RE: UNAUTHORIZED RENOVATION**

Further to our circular on 10 June 2015 with reference to the unauthorized renovation at units of AZ Building which had not been included in the renovation application to the Management Office previously included and not limited to the following:-

- i) Erection of Mezzanine Floor
- ii) Replacement of Fire Rated Wooden Main Door with Non-Fire Rated Glass Door etc.

We strongly advise that you shall take immediate action, attach with structure drawing of the installation at your unit duly endorsed by the QP - Professional Engineer (PE) and apply for approval with Singapore Civil Defense Force (SCDF) if you have not done so previously, for compliance with the Fire and Safety Act which is construed with Singapore Law.

We seek your understanding of the above. You may contact the Management Office at Tel. 6842-2450, if you require further clarifications.

Thank you.

Yours faithfully,

**COLLIERS INTERNATIONAL CONSULTANCY AND VALUATION PTE LTD**  
Managing Agents

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Cheow Ming Chuang  
Building Manager

cc. Notice Board